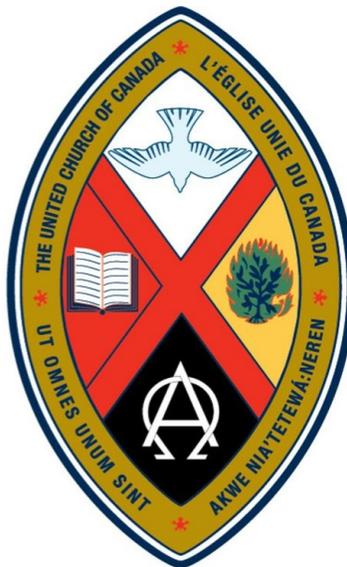




2022 ANNUAL REPORT

March 26, 2023



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**Melville United Church
Annual Meeting Agenda
Sunday March 26, 2023**

(Please be sure to sign the attendance sheet)

1. Call to Order / Welcome / Opening Remarks
2. Devotion – Allan Hons
3. In Memoriam – Pastoral Care Committee – Alison Rainford
4. Election of Chairperson and Secretary
5. Approval of Agenda
6. Voting Privilege and Meeting Protocol

The members of a local church who are entitled to vote at all meetings are persons in full membership whose names are on the roll of that church. With the consent of those, adherents who contribute regularly to the support of the church may vote on temporal matters. (Section 5.2.2 of the United Church Manual)

7. Approval of the minutes of Sunday, April 3, 2022
8. 2022 Financial Report – Presented by Kaillie Rawn, Treasurer
9. 2023 Proposed Budget – Presented by Kaillie Rawn, Treasurer
10. Approval of Committee Reports
11. Nomination Report by Stewardship – Ralph Rainford (Nominations will be accepted from the floor.)
12. New Business
 - a. Halo Study
 - b.
13. A time of reflection and thanks
14. Benediction – Rev. Lynda Goy-Flint
15. Adjournment

Notes to Congregation:

- I. Floor will be open for motions.
- II. There must be a mover and seconder before the motion is read. (Motion must be in written form.)
- III. The mover will speak to the motion first. There is a limit of 3 (three) minutes for each person to speak to the motion.
- IV. The mover will have the final opportunity to speak to the motion before the vote.

Steps to a Motion:

9 STEPS TO A MOTION

1. Moved – a proposal from the floor
2. Seconded – another member's interest
3. Stated – by chair or secretary
4. Discussed – each member can speak once to each motion
5. A mended – changing the motion by:
 - a) Adding or deleting words
 - b) Replacing with different words (Each amendment has the same 9 steps)
6. Called – Time to vote
7. Restated – ensures everyone's understanding of motion
8. Voted – all in favour? Opposed? Abstaining?
9. Declared – Carried or Defeated

Minister's Message – Melville United Church Annual Report 2022

Greetings to everyone in the name of the Risen Christ!

I thank you for the opportunity of ministering with you here at Melville United Church, in Fergus and the surrounding area, and among these families. It is an honour to be able to travel with you on this journey of faith.

As is always the case, ministry is not a solo act performed by the clergy. It is the coming together of the people of this congregation, working together to make God accessible and relevant to our community.

One of the ways we do this is in worship. We come together, living our faith by the very act of gathering, and various of us sharing gifts for music, reading, singing, technology, decorating, greeting and caring for one another. There is an energy that is very present in our time of gathering, and you are the reason for it.

But there are many other ways of sharing our God and the Good News of the Gospel of Jesus Christ to those near and far. Every time we gather for a community event, whether it is a lunch or coffee hour, or a garage sale, or a book study, or a musical concert, we are representing and illuminating the God of our faith. When we work on projects together, like collecting for the food bank and The Hub, planting, tending and harvesting the garden for those in need, we show that we are Good News in action. When we hold a reception for a bereaved family, knit or crochet a prayer shawl, or go to visit someone who is alone and perhaps shut-in, we are acting as the hands and feet of Christ. When we give to the Mission and Service of the United Church we are reaching out with our hands and our hearts to those in need. In all these actions we are living out Christ's call to give food to the hungry, give water to the thirsty, welcome to the stranger, clothe the naked, offer our presence to the sick and in prison.

In all these ways and more we share in ministry together. I am grateful for your company in this holy work, because, while it is my job to be the clergy, there is so much faith and connection to God that is shown in your many ways of ministering. And while I teach, I also learn much from connection with you and from experiencing and witnessing your faith in action.

At the close of our worship services, I sometimes share, as a blessing, a traditional Celtic prayer found in our very own *Voices United* hymnbook on page 349:

May the Christ who walks on wounded feet
walk with you on the road.
May the Christ who serves with wounded hands
stretch out your hands to serve.
May the Christ who loves with a wounded heart
open your hearts to love.
May you see the face of Christ in everyone you meet,
and may everyone you meet
see the face of Christ in you.

For me this is the very essence of living our faith. I see the face of Christ in your loving, giving, caring, sharing, learning, leading, hoping, healing. It is a blessing to see, to receive and to live. May we all give thanks for the Christ who shows us the way, who saves us from the sting of death, who came among us, not so that God might better know us, but so that we might better know God and God's deep faithful, unending love for us.

May the Peace of Christ be with you all,

Rev. Lynda

2022 Congregational Meeting Minutes

Melville United Church Annual Meeting Sunday, April 3, 2022

There were forty-two people in attendance including Rev. Lynda Goy-Flint.
This meeting was conducted in person.

1. The meeting was called to order at 12:50 pm by Council Chair Allan Hons. He welcomed everyone and made his opening remarks.
2. Allan read a devotion from Gord Waldie
3. In Memoriam: Alison Rainford, Chair of the Pastoral Care Committee read the list of members and adherents of Melville who have passed on.
4. Election of Chairperson and Secretary for the meeting.

Motion 1. Moved by Neil Dunsmore, Seconded by Richard Wright, that Allan Hons be elected as Chairperson and Ralph Rainford as Secretary for today's meeting. **Carried**

5. **Motion 2.** Moved by Neil Dunsmore, Seconded by Lorna Bevcar, that the Agenda be approved as presented. **Carried**
6. Voting Privilege and Meeting Protocol: *The members of a local church who are entitled to vote at all meetings are persons in full membership whose names are on the roll of that church. With the consent of those present, adherents who contribute regularly to the support of the church may vote on temporal matters. (Section 5.2.2 of the United Church Manual)*

Motion 3. Moved by Bev Anticknap, Seconded by Neil Dunsmore, that we adhere to this protocol. **Carried**

7. The minutes from the Annual Meeting of Sunday, March 2020 were not available for distribution at the time this report was printed. Allan Hons read the minutes of the meeting. They will be made available and placed in the Report.

Motion 4. Moved By Norm Porritt, Seconded by David Gohn, that the minutes of March 1, 2020 be approved as read. **Carried**

8. Financial Report presented by Kaillie Rawn, Treasurer. Kaillie presented the proposed financial report with written corrections (attached to the Annual Report).

Motion 5. Moved by Kaillie Rawn, Seconded by Alison Rainford, that the Financial Report be accepted as corrected. **Carried**

9. 2022 Budget. Kaillie Rawn presented the proposed budget for 2022. Brief discussion followed. Questions on the Government loan and Property expenses were asked and answered.

Motion 6. Moved by Kaillie Rawn, Seconded by Patty Duncan, that the 2022 Budget be accepted as presented. **Carried**

10. Approval of Committee Reports.

Motion 6. Moved by Patty Foster, Seconded by Chris Hopewell, that the Committee reports be accepted as written. **Carried**

11. Nomination Report by Stewardship. Ralph Rainford presented the slate of officers for the Church Council and Melville Committees. Brief discussion followed.

Motion 7. Moved by Ralph Rainford, Seconded by Bunny Russell, that the Church Council and Committees list be accepted as amended. **Carried**

12. a. Development- Here and Next Door. Allan Hons reported on the proposed new build on the property adjacent to our parking lot. Due to confidentiality, he could not disclose any details. We have employed a lawyer to represent Melville's position on this development. Allan also reported briefly on a proposed build on our property as well. We are not able to offer any more details at this time except to say that Fergus is in need of additional housing.

b. New Vision, Mission and Values Statement. Allan Hons presented the new revised Mission, Vision and Values Statement for Melville.

Our Mission

We live as a loving, inclusive faith community actively welcoming and responding to needs within and outside of our church.

Our Vision

As companions, guided by the Spirit, Melville United Church will be a loving, compassionate, and inclusive Christian community; actively serving as Christ's hands, as Jesus teaches us.

Our Values

We are a multi-age community of faith, welcoming those who are exploring Christianity as we journey together to seek justice, serve others with love and kindness, and walk humbly with our God.

- Celebrating God's Love, our worship is active and expressed in a variety of ways every day.
- Because God loves us, we love through pastoral care, community care, and global outreach.
- We nurture spiritual growth and caring relationships for all ages.
- We embrace and encourage the talents and contributions of all.
- We strive to be faithful stewards of God's creation and gifts.

Motion 8, Moved by Ruth Sproule, Seconded by Karen Smillie, that we approve the proposed Mission, Vision and Values Statement for Melville. **Carried**

It was suggested that the new statement be published on face book, The Web Site, grapevine and the weekly bulletin.

13. A Time of Reflection and Thanks.

- Rev Lynda read a congratulatory letter from Senator Robert Black Ontario, congratulating Melville on being recognized with the "Heritage Property Conservation Award" This letter will be displayed on the bulletin board in the CD wing.
- Allan thanked the staff for their hard work during these difficult time of covid.
- Allan expressed thanks to the Opening Committee for their efforts.
- the idea of Melville working on some type of Anniversary celebration was expressed, with much support.

14. Benediction – Rev. Lynda Goy-Flint

15. Moved by Bev Anticknap that the meeting be adjourned at 12:45

Church Council and Committees 2022

Executive of Council

Chair: Allan Hons
Past Chair: Mary Lloyd
Vice Chair: _____
Secretary: Ralph Rainford
Treasurer: Kaillie Rawn
Minister: Rev. Lynda Goy-Flint

Social Justice and Outreach

Rev. Lynda Goy-Flint
Kim Bell
Heather Halls
Mary Lloyd
Shawna Dunsmore
Marg Frayne
Jane O'Leary
Martha Duncan

Pastoral Care

Chair: Alison Rainford
Lynda Porritt
Diane Maloney
Bunny Russell
Millie Cumming
Ilse Jakelski
Barb Gregory
Rev. Lynda Goy-Flint
Roll Book - Lorna Bevcar

Faith Formation

Chair: Allan Hons
Martha Duncan
Heather Halls
Jackie Parkin

Trustees

Chair: Norm Porritt
Eleanor Johnston
John Cuming
Richard Wright
Don Grant
Graeme Chalmers

Library

David Ogilvie

Property

Chair: Barry Rawn
Larry Broome
Bruce Parkin
Dale Murray

U.C.W.

Chair: Lorri Wright

Finance

Chair: _____
Kaillie Rawn (Treasurer)
David Gohn
Norm Porritt

Stewardship

Chair: Ralph Rainford
Eleanor Johnston
Mary Lloyd

Fun, Funds & Fellowship

Chair: Lorna Bevcar
Linda Porritt
Margurite Ancliffe
Marg Frayne
Cecily Ricketts
Doreen Broome
Chris Hopewell
Marlene Murray
Patty Duncan

Worship & Music

Chair: Lillian Gohn
Alison Rainford
Rev. Lynda Goy-Flint
Suzanne Flewelling
Colleen Weber

Ministry & Personnel

Chair: Karen Smillie
Lara Johnston
Richard Wright
David Ogilvie

Western Ontario Waterways

David Gohn

Congregational Meeting Historic Roll – 2022

In Memoriam:

Glenn Donald Bell	Wilson <u>Gordon</u> Kirk
*Evelyn Mae Boddy	Julie Lynn Lapp
Doris Bernice Bowman	John William Moore
Ethel <u>Arlene</u> Bridge	Marven Milton Sutherland
Norma Lorraine Harrop	<u>Donald</u> James Tosh
Ann House	Mary Helen Woods
Wilma Jean Jamieson	

Note: An * asterisk means “Not a Member of Melville’s Historical Roll”

Welcome Through Baptism:	Wyatt Allan Antonio Mackenzie Nesbitt
Welcome Through Confirmation:	Nil
Welcome through Affirmation of Faith:	Nil
Welcome through Transfer of Membership:	Nil
Marriages:	
Steven Ryan Peters	and Emily Mary Foster

Church Membership Statistics – 2022

Total Membership January 1, 2022	333
New Members by Affirmation of Faith	0
New Members by Transfer	0
New Members by Renewal of Baptism (Confirmation)	0
Removed from Roll by Death	12
Removed from Roll by Own Request or Council Action	11
Removed from Roll by Transfer	1
Total Membership as of December 31, 2022	309
Number of Weddings	1
Number of Baptisms	1
Number of Funerals	7
Number of Identifiable Givers to Local Expenses	130
Number of Financially Supporting Households Represented by the Number of Givers	115
Number of Identifiable Givers to Mission and Service	55
Average Weekly Attendance (Including Children) on Sunday Services in Oct and Nov	80
(A: In Person = 43 B: Online = 37)	
Estimate of Number of Adherents (including children and youth) who regularly participate, but not included in membership numbers.	70

Past Chairs of Council

The following people have served as Chairperson of Melville Church Council since its inception in 1995.

1995	Sam Harrop
1996	Ruth Sproule
1997	Ted Ecclestone
1998	Alison Rainford
1999	Mary Lloyd
2000	Philip Brown
2001	Ralph Rainford
2002	Ralph Rainford
2003	Janet Johnson
2004	Alison Rainford
2005	Kirsten Boileau
2006	Dan Rooney
2007	Ken McManus
2008	Jane O'Leary
2009	David Gohn
2010	Ralph Rainford
2011	Patty Foster
2012	David Gohn
2013	Ralph Rainford
2014	Ralph Rainford
2015	Mary Lloyd
2016	Allan Hons
2017	Allan Hons
2018	Allan Hons
2019	Allan Hons
2020	Allan Hons
2021	Allan Hons
2022	Allan Hons

There are so many ways we can direct our efforts to make a difference.

Life is full of opportunities to offer.

Blessings to each one of these people who have offered their gifts and skills
to the life and work of Melville.

Church Council Report 2022

Thank you to every committee member, staff member, kitchen volunteer and generous donor whose small acts of kindness and generosity make our congregation click. Without you Melville would be a smaller and slightly darker place. As Rev. Lynda said in one of her sermons, we have to share our light with the world and I can confidently say, thanks to all of you, that Melville is a very bright place to be.

There is value in what we do and the light we share. For each other and for the community. However, Melville has always struggled to articulate that value and to then share it with our friends and neighbours in Centre Wellington. I am looking forward this year to the completion of our Halo study that looks to help us define just what that value is. From there we will look to share the results with you, local leaders, and community stakeholders to create some buzz in town of just how valuable our service is.

While the Halo study will try to articulate our value in financial terms, we must also strive to better articulate the value of church itself. For many, church is a term to be scorned. However, I believe there is great value in our faith, our traditions and our message. In a world that only seems to only value greed and personal gain, church provides an important antidote. That is why I still go to church and bring my kids too. I encourage all of you to work on articulating why you value church and faith. Once you've got it just right, I hope you would consider sharing it with me, your friends, and neighbours, or better yet, the whole congregation at the time for Joys and Concerns. Only when we fully understand why this whole church thing is so valuable can we then look to invite others to join us. People are waiting, they just need to know why.

So, I will end once again by thanking all of you. Our fantastic staff lead by Rev Lynda, office administrator Lynda, the clean up crew of Bob and Suzanne, who does double duty with Colleen for music and Naomi with the kids. Melville is a great place, full of great folks like you and more people need to know about it.

Blessings,

Allan Hons

Chair – Melville United Church Council

Canadian Bible Society - Centre Wellington Branch

2022 Annual Report

Where people are at risk, when faith is under siege, among millions craving hope and relief, for youth being pursued by fear, and the elderly crushed by isolation, for those on the margins of life, the Canadian Bible Society is there to help people hear God speak. When we translate, produce, and distribute the Word of God then God's Spirit will do the work of transformation. This is our mission. This is our heart.

The Centre Wellington Branch (CWB) of the Canadian Bible Society (CBS) has been coasting down the hill in hopes that when we pop the clutch the group will fire backup and not stall. Our chair, Henry Ellis, has had to retire as he pursues a new business venture. We presently have six members of which four can attend meetings. This leaves CWB with representation at only four congregations within Centre Wellington and one congregation in Palmerston (five different denominations). We had one “in person” meeting in June with five people in attendance.

We prepared and delivered a Christmas letter with 50 ‘Gift for Life’ & 50 ‘The Happy Birthday’ pamphlets (the Christmas story for adults and children) to all 28 churches in Centre Wellington. 2023 Bible reading guides were made available to those that requested them. Two ‘Bibles for Baptism’ were presented, one request for a large print study bible was met, and one request for a foreign language bible was met in 2022. Planning and research was done to organize a ‘Biking4Bibles’ ride but was canceled due to lack of support. In 2023 we have provided a box of 20 Good News bible for the bible studies at the Portage Youth Rehabilitation Centre and 12 Spanish bibles for a El Salvador mission team from St. Andrews Presbyterian Church.

CBS has many programs and materials available to promote the daily use of the bible. The following are a few examples:

- AUDIO BIBLES to residents of long-term care homes.
- THE WORD FOR FAMILIES - Each week a FREE Scripture Activity Booklet.
- DAILY MANNA – A beautifully coloured pamphlet with daily bible readings is available free.
- BIBLE-BASED TRAUMA HEALING PROGRAM - A tested and proven small-group method to assist people as they journey towards a trauma-free and more fulfilling life.
- ENCOUNTER CHRIST - Our program for youth at risk provides support to youth centres and organizations, helping young people encounter Christ and receive help to meet their spiritual, emotional, and physical needs.
- There are many videos, pamphlets, bible studies and programs available for church groups, Sunday schools and organizations. See CBS website at: <https://biblesociety.ca/>.

Thanks to the wonderful people that saved their used postage stamps 5 lbs of stamps were sent to CBS National Support Office (NSO) & sold to collectors. This work may seem trivial but if you ask the prisoners who received a 'Key to Freedom' bible from this effort you would learn it was life saving.

If you would like more information about CBS, please don't hesitate to contact your CBS Congregational Representative Ron Whitelaw or John Agar (cell: 519-820-7964; email: johnfourjc@gmail.com). A financial statement is available upon request.

NOTE: WE ARE PRESENTLY RECRUITING VOLUNTEERS. IF YOU KNOW OF SOMEONE INTERESTED IN THE CBS MISSION ^(above) PLEASE REACH OUT.

*“I have made you a light for the Gentiles, that you may bring salvation to the ends of the earth.”
Acts 13:47*

Respectfully Submitted by *John Agar - Canadian Bible Society – Centre Wellington Branch*

Faith Formation and Youth 2022

Thank you everyone who has helped to make this past a year a success for the Faith Formation Team.

After many years of service to our youth Martha Duncan stepped down as youth leader in June 2022. We wish to extend our thanks to Martha for all her help over the years and we're very grateful to see her back in the sanctuary on Sundays. The kids are still excited to see her when she's in. As a result, in September, we welcomed Naomi Flint to the role of Kids Church leader.

Naomi has continued where Martha left off and is beginning to put her own unique stamp on the program. Our youth and those of Hope Springs United, formally Elora United, continue to work together to support local outreach efforts and further develop their faith.

We are also grateful to Rev. Lynda who has taken the initiative to continue our Christian Education program for our adult members. Her thoughtful book studies have been well received by all who participated.

As we look forward to 2023/2024 your Faith Formation team will continue in our efforts to build the youth program and offer a deeper connection to God, faith, and Christian purpose to all.

Submitted by *Allan Hons, Chair*

Summary of Melville Kids' Church and Youth Groups 2022

This past year saw some changes in Kids Church and youth group. Martha Duncan met with the kids online due to covid restrictions until late March. Shortly after this, Martha was forced to step back. Many thanks to Kaillie Rawn for taking over and ensuring that Kids Church continued until the summer break at the end of June. Due to Martha's retirement at the end of June, the Faith Formation committee conducted a search and hired me to begin in September.

I have prepared for and led Kids Church during the Sunday service. We have had small numbers of children over a wide range of ages each week from September to the end of the year. There have been occasions when there were no children in worship. Each week I provided lectionary-based activities and discussions. These involve stories, games, crafts, and conversations that often involve pastoral care.

The youth group has met monthly in conjunction with the youth group at hope springs united church led by Barb Smith-Young. Barb provided constructive leadership and insight into the facilitation of a youth group. I was happy to learn and assist.

Martha Duncan continued to connect with the young adults whose schooling has taken them away from Fergus.

Respectfully submitted,

Naomi Flint

Fun, Funds and Fellowship 2022

The members of our committee for 2022 were: Marg Frayne, Linda Porritt, Doreen Broome, Cecily Ricketts, Marguerite Ancliffe, Marlene Murray, Patty Duncan, Chris Hopewell, and Lorna Bevcar (Chairperson). I wish to extend a huge "Thank You!" to each of you, for your commitment to our committee.

Our duties of the Committee were hindered until the spring, due to the Corona Virus Covid19.

The year started out with Friday Morning Coffee Hours on Zoom until March when we started gathering in Melville's Chapel. In the nice weather, we would use the Garden. We would bring our own chair, drink and snack, and sit 6-feet apart. We gradually moved indoors to the Chapel, then to the Parlour for the rest of the year.

Our Sunday Coffee after Service started up again in the Parlour in the spring and continued throughout the year. It was well attended and appreciated!

We encourage people to sign-up to host either a Friday or Sunday Coffee Time. It is not difficult! We'd be pleased to show you how. Sign-up sheets are at the Parlour Door.

This year the Good Friday Service was held at 10am and we served Hot Cross Buns and Coffee after the Service, in the Parlour. It was well received!

A St. Patrick's Day Tea was held in the Chapel, with Melville's Teacups and Saucers on Fri. March 18th at 10am. It was enjoyed by all.

For the Organ Concert, which was held on the evening of May 14th, we made signs for around the church, put up posters in Fergus, Elora, Arthur, Alma and Belwood, plus put it on social media. It was very well attended.

On Sat. May 28th, a Plant and Bake Sale was held to co-inside with the Fiber Festival that was taking place downtown. All of our Baking flew off the shelves, and we sold out of UCW's Meat Pies. And the plants did well too! We made \$685 for Melville's coffers.

A Money Tree was presented to Emily Foster, daughter of Robert and Cathy Foster, on Sunday May 20th after the Service and the cameras were turned off. A 2-ft metal tree had little envelopes tied to the branches from ladies in our congregation. Emily and Steve Peters were married the following Sunday. The family was extremely grateful.

For 4 weeks in July, we ran our Garage, Plant & Bake Sales on Fri and Sat's, 10-4pm. UCW's Meat Pies were also on big demand. We were pleased to see \$7235 going to Melville's coffers.

If you know of anyone moving, downsizing or de-cluttering, please keep Melville and our Garage Sales in mind.

A Christmas Bake Sale Plus was held on Sat. Dec. 17th from 10-2pm. We did fabulous, seeing \$1600 go to Melville's account and we sold out of Melville UCW's 180 Famous Meat Pies. They are a good attraction!

Starting in November and until January 8th, our Memory Angels were beautifully displayed in the Sanctuary. There were 130 of them and an astounding \$1019 has gone to Melville's General Fund. We received a lot of compliments on the Angels this year. Thanks to all those who supported this meaningful event.

Our own Brad Halls has been holding Piano Concerts every Wednesday from 12 Noon till about 1pm, in the Sanctuary. He's calling it: "Mid-day Music at Melville". He started on Wed. Nov. 16th, and continued until Wed. Dec. 21st, when he took a Christmas break, and then he was coming back the 2nd week in the New Year. His informative prelude to each song is really interesting! Before every song, he gives some background history of the writer/composer's life and songs. Each week he announces who he will be focusing on next week. He always mentions: Admission to the performance is free, but free-will donations to Melville to keep the lights on and the piano tuned are welcomed. Thanks to Marg Frayne for keeping his information about upcoming concerts, up-to-date on social media and the Church Bulletin.

A new Photo Directory is in the process! And you should hear something about it in the spring. Please be patient!

A huge "Thank You!" to those who make Melville United Church your favourite charity, when donating "In Memory" of someone.

Respectfully submitted by Lorna Bevcar (Chairperson)

Ministry and Personnel Annual Report for 2022

It has been good to see more people out to church this past year. Unfortunately, Covid is still with us but generally not as serious a threat. It's been great to see people's faces again. Some are still careful and wear masks but are getting out and about which is most important.

Melville was fortunate to benefit from another year with great staff. Our relatively new staff have another year of experience behind them and are feeling comfortable and confident in their positions. It is particularly evident in the weekly church services and in the office too.

The only change in staff in 2022 was in the Youth Leader position as Martha Duncan resigned from that role. She agreed to take on the position after a search committee was unable to find a replacement for long time Youth Leader Jen Auger. We were so blessed for Martha to step up and take on the challenge. Martha stayed on longer than she originally intended, in large part because she found the position rewarding and felt she could help make a difference. And she did! The kids and youth benefited from having someone familiar taking over, someone they could feel comfortable with. Martha's experience as a teacher was obviously a great asset. Kaillie Rawn

graciously offered to help keep Sunday Kid's church operating after Martha left and while a search committee went back to work looking for a permanent replacement. The search was over early in the summer after meeting Naomi Flint, Rev. Lynda's daughter, expressed an interest in the job. The committee thought she would be a good fit and recommended her for the position. Naomi is young but already had experience working with youth and her age makes her very relatable with the kids and youth. Unfortunately, Covid has impacted Sunday church service attendance of all ages including the youth. Hopefully this coming year we will see the kids out a little more regularly so Naomi can be challenged and know that she is helping to guide Melville's young people.

Rev. Lynda Goy-Flint continues to be a comforting and supportive presence to the members of Melville in the Sunday morning services and to the elderly and ill who can't get out to services. Lynda is at the front entrance of church each week greeting everyone that comes through the door which has been a wonderful way for us to get to know her, and her us. When you speak with Lynda and watch her it feels like she has been at Melville for years, very comfortable and familiar with Melville and its people. She is a reassuring presence presiding over a funeral service, taking care and time getting to know about the deceased and their family. We are indeed blessed to have Lynda guide us through our spiritual journey, whatever that may be for each of us.

Colleen Weber has many years of experience as a supply organist/pianist as well as a choir member and leader. When you watch and listen to her playing the organ or piano you quickly realize how very talented she is. Suzanne Flewelling the other half of our music team brings enthusiasm and energy to everything she does. Suzanne also works with our Youth Leader supporting Melville's youth ministry through music. Colleen and Suzanne work tirelessly with Rev. Lynda and the Worship and Music committee to plan out and deliver a music program to Melville. Thanks to less Covid restrictions we were able to enjoy more Sundays with the choir, the Spirit Praise Band, guest musicians and special musical services like the Christmas Cantata. We are very appreciative of the work Colleen and Suzanne put in as music is a very important and integral part of the worship experience.

Lynda Rivet, our office administrator, keeps things running smoothly in the church office. She works with Rev. Lynda to get the Sunday service ready for projection in the sanctuary on Sunday mornings and for posting on-line for people to watch from home. They have everything timed and coordinated so that Sunday services go off smoothly each week. Managing the rentals is a time-consuming part of the office position and rooms are in regular and constant demand again. Lynda does a great job communicating with the various groups and handling requests, and collecting and tracking payments Thankfully the uncertainty of Covid and its restrictions ceased to be an issue as the year went on. Lynda is always on the watch for ways to improve processes and make things more efficient in the office, particularly with various computer software and programs. She is willing to take on a task and meets every challenge positively which is appreciated.

It was a quiet year for our committee, always a good thing for a Ministry and Personnel committee. I would like to thank Lara Johnston, David Ogilvy and Richard Wright for their work and support on the committee, particularly Richard who has served for many years and has experience in so many areas.

Please take time to thank our dedicated staff for their ongoing commitment and devotion to Melville. And on behalf of our committee, thanks to our caring members and devoted, tireless volunteers who contribute in countless ways to keep Melville running. I wish the best to everyone for 2023.

Karen Smillie

Chair, Ministry and Personnel

Melville Quilters Report 2022

The group of 4 or 5 quilters have completed 3 quilts.

We have made two donations one to Melville Church and one to the Food Bank.

With only 5 quilters we are always looking for more volunteers. We meet Thursday mornings in the Heritage Hall (EarlyON room) and would love more participants.

Pastoral Care 2022

The Melville Pastoral Care Team is made up of every member of the congregation. Whenever you show love, care and prayer for one another, you are showing pastoral care. The P. C. Committee is made up of people who do the official work representing all of you. We visit, send cards and gifts, pray and keep our minister informed of needs.

This year we have been able to have some in-person meetings, although not as often as before Covid times.

Prayer shawls are still available for people who wish to take one to someone in need. Several were given out this year. These are knitted or crocheted by our willing volunteers who prayerfully work on each shawl. Anyone who is grieving or ill may find them a comfort. They are available in the sanctuary and in a storage bin in the library. They may be taken anonymously, or you can let a P.C. member know.

Our prayer chain is done via email. There have been many requests shared to our group of people who are willing to spend some time in prayer for the person in need. These are always kept confidential when requested.

At Easter time, thanks to Millie Cumming, beautiful cards were distributed to those people on our care list, along with a chocolate cross. Our post-secondary students received a card along with a Tim Horton's gift certificate. The balance of the 50 cards were shared with staff and anyone else we felt would be encouraged by a card. The congregation received a copy on email.

As special birthdays, anniversaries, bereavements, etc. come along, cards are sent by Lorna Bevcar. She is amazing at getting these cards to people and often includes a visit. Lorna also keeps the historical role up-to-date. A separate report is included.

We decided to have Christmas cards printed. Again, thanks to Millie for her creative ideas and photographs, we sent out 60 cards. There were 23 cards that went with gift bags and the rest were mailed or hand delivered. Thanks goes out to four ladies who sewed the festive gift bags. Diane Maloney loves to bake goodies to be included in these bags. There were also treats included from "I Love Chocolate". Some people received United Church calendars in their bags. Our 8 young people who are in post secondary learning, each received a card. Martha Duncan kindly looked after this. Our staff members received a card as well as some of our members who couldn't receive the electronic cards via email.

Our committee members this year were: Rev. Lynda Goy-Flint, Millie Cumming, Linda Porritt, Patty Foster (our wonderful Guelph contact), Isle Jakelski, Bunny Russell, Lorna Bevcar (historical roll and greeting cards), Barb Gregory (secretary) and Alison Rainford (Chair).

Please remember to keep us informed of any and all needs.

Yours in service,
Alison Rainford
Chair of Pastoral Care Committee

Pastoral Care Report from Lorna:

Report on Historical Roll Book by Roll Clerk:

I continue to maintain Melville's Historical Roll Book by keeping the Roll up-to-date regarding New Surnames, Transfers, Addresses, Removal by Death, Checking the Obituaries in the local newspaper, Removal by Request, etc.

The Roll Book contains everyone who wished to become a member of Melville, either by Transfer of Membership or Confirmation.

Our newsletters are sent out to all members on the Historical Roll. As members, they are encouraged to take an interest in the goings-on of their Church.

If you are not a member of Melville United Church and wish to join, please speak with Rev. Lynda Goy-Flint.

Report regarding Cards Sent out to our Melvillites, by Card Clerk:

Throughout 2022, I have sent 165 everyday cards to our Congregation. (27 Get Well, 72 Birthday, 4 Thank You, 3 Congratulations, 27 Sympathy, 6 Thinking of You, 10 Anniversary)

These cards are mostly hand-delivered, which usually includes a short visit. Of these 165 cards, only 16 were mailed.

If you have any unwanted everyday cards (i.e.: Birthday, Anniversary, Sympathy, Get Well, etc.) please pass them on to us. We can always use them.

I continue to advise Lynda Rivet which birthdays/anniversaries go into the bulletin, and Rev. Lynda Goy-Flint which ones to announce in Church on Sundays. "Thank You!" to both of these ladies!

Service Bulletins: I am presently delivering 3 Service Bulletins weekly, to people who do not have the internet.

Save Your Used Postage Stamps from Incoming Mail: Please cut off your used stamps from incoming mail, leaving a ½" border around them and give them to Marlene Tosh **or** put them in the Stamp Box, on the shelf in the main floor Cloak Room, where the Lift is. Marlene prepares them (which is sometimes extensive work) and passes them on to the Bible Society, where they help to buy Bibles.

Kind regards,
Lorna Bevcar, Roll Clerk

Property Ministry Report 2022

We all know 2022 has been another different kind of year, and the challenges continue as we evolve with and beyond the shutdowns of Covid19 precautions. However, it has been a busy year at Melville in many ways. There were many volunteers involved in our work. Thank you for volunteering, and thank you, everyone, for your prayers and support.

With the support and assistance of the congregation, a few maintenance and improvement projects for facilities at Melville United Church were carried out in 2022. Without the involvement of many church members who donate their time and talents, the upkeep of the property and church building would be difficult.

A few improvements and upgrades were completed in 2022:

- The largest project we undertook was the repair and rehabilitation of the three main flat roof sections of the building. This is a liquid silicone system and was completed by Brubacher Roofing Systems, from Elmira.
- Repairs were also completed on a few areas of shingled roof and eavestroughs by A.J. Mac and by Siderman.
- A new computer was installed in the Sanctuary by Jeremy Woods of ICS Computers.
- Painting:
 - With the consistent efforts of Ralph Rainford (one of the friends of the committee) and some helpers, several areas of the building were painted and spruced up again this year, including some areas of ceiling in the Early Years room & near the lift. Thank you, Ralph.

- Boiler:
 - Thank you, Phil Brown (one of the friends of the committee), who arranged for inspections and repairs to the boiler and valves and monitored the boiler water with daily and regular testing.
- Funding:
 - We are grateful that Melville was successful in the two applications that were sent to the UP Fund in 2022.
 - We received a \$5,000 grant to assist with the repairs to sections of flat roof.
 - We also received a \$5,000 grant to assist with the supply and installation of two large screen TV monitors that will be installed in the Sanctuary in 2023.

The EarlyON Centre renewed their rental contract, and has again rented the Heritage Hall, to operate and offer their various programmes for infants, young children, and their parents.

Weekly and periodic rentals of various rooms of the building have increased from last year. Beginning early this year, Melville rented various rooms for a few hours each week, to a diverse list of groups. The Blue Bonnet Lassies School of Highland Dance, Centre Wellington Children's Drama group, Yoga, Zumba, Pilates, Irish Dance, Celtic Thunder Music Workshops, Fergus Scottish Country Dancers and Bears Athletics are among the groups who have made steady use of the Upper Auditorium and the Fellowship Hall with weekly classes.

Also as in the past, the VON held exercise classes twice per week for seniors in the Fellowship Hall. The Fellowship of the Spirit has been renting the Fellowship Hall on Friday evenings as well. This year there was a somewhat limited number of single use rentals. The Elora Singers and The Centre Wellington Singers were among those who rented and held concerts in our Sanctuary.

Thank you, Ron Anticknap, who again this year has steadily kept our sidewalks clear of snow and ice as an energetic volunteer. He also has set up tables and chairs for activities and assisted Suzanne with some of her duties.

Thank you, Lynda Rivet, Melville's office administrator, for managing and co-ordinating the rentals. Also thank you for co-ordinating other work such as the A/V and internet system upgrades.

Thank you also to our custodians, Bob Mitchell, and Suzanne Flewelling, who continue to clean this large building. This year we welcomed Suzanne as a part time custodian. Suzanne is assisting Bob, to relieve him of some duties, primarily for the preparation for weekend rentals and for the Sanctuary for Sundays. Their work revolves around the normal weekly activities of Melville, as well as the fluctuating schedules of the various rental groups. Your efforts are really appreciated.

Upcoming priority projects for 2023 include repairs and repointing of stonework and painting of some of the building's exterior trim. These projects were again postponed during 2022. This work needs to be completed in order to prevent further deterioration of structural components of the building.

There are other large projects to be undertaken in the future, including additional repairs and repointing of stonework and rehabilitation of the remaining stained-glass windows.

Painting of various interior and exterior areas of the building will continue in the coming year. Work continues in clearing up various areas and providing storage space for ourselves and also groups who use the church building on an ongoing basis.

Again this year, the members of the Property Ministry Team have appreciated the assistance and support they have received in carrying out its work. Several members of the congregation and the committee, as well as area residents have enabled us to carry out our work by volunteering their time and talents.

Blessings, for 2023.

Submitted with Thanks, by: The Property Ministry Team Bruce Parkin, Dale Murray, Larry Broome, Barry Rawn (chair).

Social Justice and Outreach Report - 2022

A sense of hope and strength joins us when we come together to face challenges. Both were needed after the year-over-year impacts of covid on so many people. Our main goal continues to be help to those in need among our church community as well as others in the community of Centre Wellington. We are grateful to be part of a congregation that continues to give generously of their time, talents and dollars to respond to local and global issues. **Thank you** for the wonderful support and encouragement you have given to us.

Our team was guided by Melville's newly adopted Mission, Vision and Values Statements, and inspired by the United Church of Canada's [Call](#) for **Deep Spirituality, Bold Discipleship, Daring Justice**, and its [Vision](#):

Called by God, as disciples of Jesus, The United Church of Canada seeks to be a bold, connected, evolving church of diverse, courageous, hope-filled communities united in deep spirituality, inspiring worship, and daring justice.

Ongoing Efforts

- Promoted Mission & Service concerns and arranged for weekly Minute for Mission Readers
- Promoted support for the CW Food Bank and shared the most needed list in the service bulletin
- Ensured gift cards were on hand to respond to requests for assistance
- Shared information and news about local organizations offering various forms of support

Melville's Mission & Service contributions reached \$18,300 in 2022. Well done, Melville!!

Showing What We Believe

It's critical for our building and website to reflect our commitment to live our mission: *We live as a loving, inclusive faith community actively welcoming and responding to needs within and outside of our church.* We continue to review our actions, posters, symbols and signs, website information and calendar of activities, use of inclusive language, ongoing education, work to becoming active allies, etc. In 2022, our team has:

- taken steps to re-establish Melville's relevance as a faith community of caring community residents
- looked at ways to provide a complete calendar showing the life and work of Melville
- started learning more about inclusive and justice-seeking congregations within the United Church of Canada

Truth & Reconciliation

Understanding and acting upon Indigenous Peoples' history, struggles and healing remains a priority. Learning opportunities were offered to our church community and others.

- Book Study: "**Seven Fallen Feathers**" by Tanya Tallaga; led by Rev. Lynda, first meeting held Jan 10th.
- [Kairos Blanket Exercise](#) held on Oct 1st was facilitated by Laura-Lee Campbell who is Métis, works in social services and serves as a lay minister in the Presbyterian Church. Designed to build understanding about our shared history as Indigenous and non-Indigenous peoples in Canada by walking through pre-contact, treaty-making, colonization and resistance. By engaging on an emotional and intellectual level, the Blanket Exercise effectively educates and increases empathy for First Nations, Inuit and Métis people. Special thanks to Patty Duncan for her financial support to hold this event.
- Book Study: "**21 Things You May Not Know About the Indian Act**" by Bob Joseph; led by Rev. Lynda, Oct-Nov.
- Indigenous reading materials, for a variety of ages, were added to the library.
- Reviewing our Land Acknowledgement, and a suggestion to have an external land acknowledgement plaque.
- Reaching out to Indigenous organizations to build relationships and ensure our next steps are taken thoughtfully. Not merely token actions.

Supporting the Community

March 27: [Human Trafficking Awareness](#). Our team presented an overview of Human Trafficking in Centre Wellington and Canada. Resources were shared to help identify the signs, report concerns, and learn where to get support for those who have been exploited. Information was posted on Melville's website.

April 24: **Justice for Youth - What About Us?** rally and march. Our team supported this event which was designed for young people to voice their concerns, about the many pressing issues facing them, ahead of Provincial and Municipal elections.

Nov:

CW Food Bank Christmas Adopt-A-Family Program; donations reached \$2,620, plus \$200 from our committee budget.

- \$2,425.00 Four families in our community, total of nine children, received gift cards for Christmas gifts and food, with a little extra to help with necessities in the month.
- \$220.00 A Walmart gift card was given to the CW Food Bank to use as needed for last minute requests.

Support to **The Grove Hub - Fergus** Christmas activities for youth

- \$175.00 was used to support their Fergus Winter Feast, a variety of artistic stickers, stamps, ink pads and pens to support their Holiday Card Marking fun, plus 4 dozen freshly-baked cookies to support their Cookie Decorating activity. Special thanks to John Duncan for the cookies!

Dec: Worked with Kids Church to collect mittens, hats and socks for the **Mitten Tree**. Received baskets of food donations plus \$440.00 for the CW Food Bank, on **White Gift Sunday**

With thanks,

Jane O'Leary, Rev. Lynda Goy-Flint, Martha Duncan, Patty Duncan, Shawna Dunsmore, Heather Halls

Stewardship Committee Report 2022

As we slowly move through the Covid 19 pandemic, Melville is doing its best to keep moving on. This has been another difficult year for everyone. Fortunately, we were able to return to our weekly worship services along with continuing to provide the online services.

Due to the Covid 19 pandemic and the closure of the building for part of the year, we held no meetings.

Finding sufficient finances are an ongoing challenge here at Melville. We continue to look for more convenient ways for people to donate. We still offer PAR (Pre-Authorized Remittance) programme. We remind all members to examine their PAR contributions and if able, please add a little more. If you are not on PAR, please consider doing so. Our expenses continue during these trying times. Ralph Rainford is the PAR representative if you wish to join or have questions. We have also added other ways for people to donate. These are explained fully on our website.

Stewardship assists committees here at Melville in finding new members. As you read this, we will continue to fill any vacancies on committees. We ask that you think seriously about your talents, and volunteer to help where you are able. Thanks to the chairperson of each committee for doing an excellent job of keeping their committee active and so effective.

Another role that we have is to look after subscriptions for the United Church magazine, "Broadview." Please consider signing up for this wonderful magazine. Contact Ralph Rainford for details.

Again this year, Stewardship worked closely with the Property Committee painting parts of the building.

Stewardship continued with the task of finding Sunday morning Welcomers to greet people as they arrive. To assist the Finance Committee, we also looked after finding Counters.

This has been another challenging year for everyone throughout the world including the people of Melville. Thank you for everything you have done and keep up the great work.”

Respectfully submitted,

*Ralph Rainford, Chairperson
Along with Eleanor Johnston and Mary Lloyd*

2022 in the Garden - Thyme with God

Greetings from the Garden! The garden team worked hard last year growing vegetables for the CW Food Bank. Thank you to everyone who helped keep our garden watered during a very hot and dry season. A special shout-out to everyone who took part in our fundraising last year. The money raised from our Mother’s Day bouquets and seedling sales helped with the cost of fertilizer, tools and supplies.

We grow as much as we can from seed, many thanks to donations from West Coast Seeds (Kaillie). Other plants like herbs, spinach and lettuce are purchased to help get a jump-start on the season. We had a new planter and soil donated to the garden, and that became our zucchini garden.

The tomatoes loved the heat last summer and produced very well. We had quite the selection of sizes and colours (red, purple, yellow, striped, giant, and tiny), but our favourites are the San Marzano plum tomatoes as well as the Rapunzel cherry tomatoes. We dedicated our tomato harvest in memory of Don Tosh. He and Marlene arrived one spring evening with all sorts of stakes he had made for our tomatoes. We were touched by his kindness; the harvest last year was indeed bountiful.

Our garden blessings were delivered weekly to the Food Bank in Fergus. They included our seasonal harvest of herbs, kale, asparagus, cucumbers, lettuce, peas, radishes, beans, carrots, tomatoes, peppers, onions, and potatoes and we can’t forget those yummy raspberries. The Food Bank volunteers that greet us are always curious about what veggies we are bringing them. We love their reaction when we deliver our amazing garlic! We donated over 100 heads of garlic in addition to the bulbs that were planted last fall for the 2023 harvest.

We had a big workday in October and what a beautiful day it turned out to be. We reinforced the corners of the planter boxes, hoping we can get another year or so out of them. We added beautiful soil to the boxes and garden, so we are ready to get started in 2023.

Thank you again to everyone who donated their time and gifts. What a beautiful and special space and your donations help keep it going! We invite you to visit and enjoy the garden. It is a lovely area to sit in and spend a few moments of quiet reflection.

With the increased demand on our Food Banks, we are always looking for ways to increase our harvest. We welcome you to join us weekly for conversation, watering, and a just little bit of weeding during the growing season.

See you in the garden!

Kaillie, Shawna, Barry and Linda Mae

United Church Women (UCW) report for 2022

Things were getting back to normal after the Covid pandemic.

- UCW members and friends made meat pies throughout the year, most recently in January 2023.
- We worked on a poppy project earlier in the year and displayed hundreds of poppies outside the church.
- We served lunch after the anniversary service.
- Funds from the meat pies and our other projects allowed us to make our regular donations of \$4,000 to the general fund, \$2000 to M&S, \$1000 to several community organizations, \$1000 to the food bank.
- We have about 33 active members.

The executive for 2022-2023 includes: Eleanor Johnston, Lorri Wright, co-chairs, Marg Frayne, Unit Joy Chair, Peggie Dickie, Unit Faith Chair, Gwen Swift, Treasurer, Catering Chair, Morven McQuorquodale.

Submitted by Lorri Wright

UCW FINANCIAL REPORT

Year End 2022

Balance as at Jan 1, 2022		\$	6,810.46
Income			
Donation	\$	60.00	
Envelope Givings	\$	-	
Catering	\$	2,970.00	
Meat Pies	\$	6,664.25	
Total Income		\$	9,694.25
Expenses			
Miscellaneous	\$	43.51	
Catering	\$	531.36	
Meat Pies	\$	3,343.56	
Mission & Service	\$	2,000.00	
Donations to Local Groups	\$	600.00	
Presbyterial	\$	105.00	
Melville Church	\$	4,000.00	
Bank Cheques/Charges	\$	65.00	
Total Expenses		\$	10,688.43
Bank Balance		\$	5,816.28
Plus O/S Cheque #214		\$	200.00
Balance as at December 31, 2022		\$	<u>6,016.28</u>

*Submitted by Gwen Swift
UCW Treasurer*

Western Ontario Waterways Report 2022

Western Ontario Waterways is the region of the United Church of Canada that includes the former Waterloo Presbytery of which Melville United was a member and approximately six meetings were held in the churches on a revolving basis.

With the new regional system and particularly with the onset of COVID, all of the gathering activities were necessarily curtailed. More webcasts were developed which of course, eliminated the need for travelling and encouraged participation. In the past autumn there was a full gathering held in St. John's United Church in St. Jacobs. There was a pastoral retreat at Five Oaks. There have been podcasts on Palestine, cultural differences, in parenting styles, why our church matters, we are not alone, children and youth ministry. Seminars for those involved in pastoral relations and search committees are offered. Church treasurers participate in topics for their benefit. From time to time, podcasts are offered in a wide range of interesting topics.

It is my understanding that some of the former presbyters have missed the opportunities to meet on a regular basis. This had been the routine since the United Church began almost a century ago. Changes take time for full acceptance.

David Gohn

Worship and Music Committee Annual Report 2022

Hello Everyone,

I closed my Annual Report last year by saying that the Melville Church family was ready to go forth into 2022 open to what God will reveal to us and this report will show how successful the church has been moving forward after the pandemic restrictions were lifted.

In January we continued to keep the protocols in place for the safety of the members and gradually the numerous government restrictions were lifted and in March Lay Readers were scheduled, the adult choir and various vocal groups started up regular rehearsals.

The Good Friday service was scheduled for 10:00 A.M. with coffee and hot cross buns served following the service.

The Melville congregation is grateful for the donation of a new Bible Stand crafted by Don Grant. The Bible Stand and two new Accompanists Hymn Books were dedicated in May.

On May 14th a special evening was arranged to showcase Melville's organ. Special guests were Matthias Schmidt, Jurgen Petrenko, Betty Weinstein, Kevin Lee, and our own Colleen Weber. The event was a resounding success with an enthusiastic audience of about 100 in attendance. There was a free will offering with the proceeds divided between Ukraine and "The Hub", (Youth Awareness Centre in Fergus).

On a beautiful July evening a service was held in Melville's Garden with music provided by Suzanne, and our Minister Lynda providing some interesting readings, scripture and a time of prayer. Following the service those in attendance spent some time visiting with each other enjoying cookies and lemonade and the warm July evening.

Naomi Flint was officially welcomed as the Kid's Church and Youth Coordinator at a Covenanting Service held on September 25th.

The 177th Anniversary of Melville was celebrated October 23rd. Phil Brown and Graeme Chalmers shared some of their experiences and memories of their time at Melville.

Beginning in October Melville's Church services were available on the Cogeco Channel.

Throughout the year many members and friends of Melville created poppies in preparation for them to be attached to the church building to commemorate Remembrance Week. Time was set aside at the October 30th service to bless the poppies before they were placed outside.

All members of our various music groups presented the Christmas Cantata "Bethlehem Joy" on December 11th.

A severe snow storm hit the Centre Wellington area on Christmas Eve and although the services went ahead as planned the attendance was sparse, however, the people that attended were blessed with two very special Christmas Eve worship services.

When Pulpit Supply is required the special gifts in leadership offered by Ruth Cooke, Rev. Tom Watson and Rev. Ruth Brown are appreciated.

The Melville Church Family appreciate the leadership of our Minister, Lynda, our Music Team Colleen and Suzanne, Barry for his work on the sound board, scheduling camera operators and our Church Administrator Lynda. Thank you to each one for their on-going dedication to each piece of work they are responsible for.

Thank you everyone for your prayers and dedication to the life and work at Melville that make for a cohesive church family.

We now go forth in a different place than we were one year ago today and look forward to what God has planned for our Church Community in 2023.

Lillian Gohn, Chair, Alison Rainford, Secretary.

Staff Members: Rev. Lynda Goy Flint, Colleen Weber, Suzanne Flewelling and Naomi Flint.

Board of Trustees Annual Report - 2022

Members Norm Porritt (Chair), Eleanor Johnston (Secretary/Treasurer)
Richard Wright, Graeme Chalmers, John Cuming, Don Grant

Insurance

Insurer Royal & Sun Insurance Co. of Canada & North Bridge Insurance
Agent Rafferty Insurance
Carrier General Insurance Plan for The United Church of Canada
Premium For church building, contents, etc.

Total insurance premiums for 2022	18,966
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Coverages

Limits of Liability - property of every description	8,400,000
Boiler and Machinery	5,000,000
Crime Insurance - total coverage	300,000
Commercial General Liability	15,000,000

Note: most insured items carry a deductible ranging from \$100 to \$5,000

Assets

Beatty Endowment	197,556
Housing Investment - Sale of Manse	176,017
Memorial Fund	21,515
Chequing Account	5,293

Total Assets at December 31, 2022	400,381
--	----------------

Beatty Endowment

Balance as at January 1, 2022	235,629
Disbursements	-
Increase (decrease) in market value	(38,073)

Balance as at December 31, 2022	197,556
--	----------------

Housing Investment

Balance as at January 1, 2022	221,196
Disbursements	(9,423)
Increase (decrease) in market value	(35,756)

Balance as at December 31, 2022	176,017
--	----------------

Board of Trustees Annual Report - 2022 - cont'd

Memorial Fund

Balance as at January 1, 2022	-
Donations	21,360
Interest	155
Balance as at December 31, 2022	21,515

Chequing Account

Balance as at January 1, 2022	23,522
--------------------------------------	--------

Income

Housing Allowance	9,600
Beatty Endowment	-
Donations	20,427

53,549

Disbursements

Housing Allowance - to Melville general account	8,800
Memorial Fund - to Melville general account	20,423
Hub insurance premiums	18,966
Bank Charges	68

48,257

Balance as at December 31, 2022

5,292

**Members
2023**

Norm Porritt (Chair), Eleanor Johnston (Secretary/Treasurer)
Richard Wright, Graeme Chalmers, John Cuming, Don Grant

Financial Committee Report For 2022

MEMBERS

Norm Porritt
David Gohn
Kaillie Rawn, Treasurer

The Finance Committee would like to thank the members and donors for their financial support during the past year. The total income for 2022 surpassed the previous year (not including the covid subsidies). With the return of activities, the rental and fund-raising income showed increases beyond the forecasted annual budget for 2022. However, the outcome is a deficit of \$38,576.49. As a result, this deficit is to be covered by the investments looked after by the trustees which in turn decreases the amount invested.

Looking at the expenses for 2022 there was \$17,000 of the \$24,400 general maintenance (account 5030) budget that either came in under budget or did not happen in 2022. Some of these things are minor repairs to the roof, painting around the building, and misc. plumbing. The annual budget for 2023 is slightly more than the 2022 budget. In 2022 there was a budget item (#5030) for general maintenance of \$24,400 of which only \$7,859.56 was spent. Even with the current deficit for 2022 not all the required maintenance happens.

In 2023, monthly payments have started to repay the CEBA loan of \$40,000 that Melville received during the COVID pandemic.

The 2023 budget is showing a slightly larger deficit than 2022 for a couple of reasons, the salaries have their annual increase, the United Church Assessment is more and is based on 2021 income and investments, and there is an increase in some of the committee budgets. The annual Giving's have been left at \$130,000 as that seems to be a reasonable amount for the congregation to meet. The rental budget has been increased back to the pre-pandemic amounts.

It is difficult for the current income to cover the costs of the annual cost of maintaining the church building in total. The cost of replacing the flat portion of the roof was in excess of \$40,000 in 2022. In 2023 there are Capital Project plans for more stonework and replacement of the projectors for an amount of approximately \$50,000 between the 2 projects. We were approved for an UPfund grant of \$5,000 for the flat roof repair, as well as \$5,000 for the replacement of the projectors. We need to make plans for the future of Melville United Church.

Those plans must involve the Trustees. Periodically the funds held by Trustees have been used to help pay parts of the Capital Projects and other expenses. In recent years, this has become more critical to ensure Melville's financial commitments are satisfied. The members are encouraged to maintain a positive attitude in the efforts to continue the operation of Melville United Church.

Submitted by David Gohn

**Melville United Church
Balance Sheet
As at December 31**

	31 Dec 22	31 Dec 21
ASSETS		
Current Assets		
Chequing/Savings		
1100 · CIBC General Fund	60,935.91	124,712.65
Other Current Assets		
1203 · Petty Cash.	100.75	100.00
1402 · HST Recoverable-	5,357.99	7,054.75
Total Other Current Assets	<u>5,458.74</u>	<u>7,154.75</u>
Total Current Assets	<u>5,458.74</u>	<u>7,154.75</u>
Other Assets		
1600 · Capital Assets		
1603 · Grand Piano	14,999.43	14,999.43
1605 · Yamaha Keyboard	529.00	529.00
Total 1600 · Capital Assets	<u>15,528.43</u>	<u>15,528.43</u>
Total Other Assets	<u>15,528.43</u>	<u>15,528.43</u>
TOTAL ASSETS	<u><u>20,987.17</u></u>	<u><u>22,683.18</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	12,608.53	8,040.41
Total Accounts Payable	<u>12,608.53</u>	<u>8,040.41</u>
Other Current Liabilities		
2009-03 · Adopt A Family Christmas	0.19	0.00
2009 · Camp Funds		
2009-01 · Annual Congregational Camps	806.06	806.06
Total 2009 · Camp Funds	<u>806.06</u>	<u>806.06</u>
2014 · Mission & Service Fund	0.00	50.00
2015 · Leadership Fund	1,742.41	1,742.41
2016 · Building Fund	5,346.30	2,925.50
2700 · CERB Loan	40,000.00	40,000.00
Total Other Current Liabilities	<u>47,894.96</u>	<u>45,523.97</u>
Total Current Liabilities	<u>60,503.49</u>	<u>53,564.38</u>
Total Liabilities	<u>60,503.49</u>	<u>53,564.38</u>
Equity		
2800 · Opening Bal Equity	100.00	0.00
2900 · Retained Earnings - Operating	85,280.24	78,225.19
2902 · Retained Earnings - Captial		
2902-11 · Flat Roof Repair	(38,648.22)	0.00
2902-4 · Capital Reserve	7,319.15	7,319.15
2902-5 · Garden	721.57	1,008.72
2902-7 · Stain Glass Windows	5,223.67	223.67
Total 2902 · Retained Earnings - Captial	<u>(25,383.83)</u>	<u>8,551.54</u>
Net Income	<u>(38,576.49)</u>	<u>7,055.05</u>
Total Equity	<u>21,419.92</u>	<u>93,831.78</u>
TOTAL LIABILITIES & EQUITY	<u><u>81,923.41</u></u>	<u><u>147,396.16</u></u>

Melville United Church
Income & Expense Budget Performance
January through December

	Actual		Budget	
	Jan - Dec 21	Jan - Dec 22	Budget 2022	Budget 2023
Revenue				
3000 · Givings - Received				
3010 · Envelopes - General Fund	133,006.36	131,725.13	130,000.00	130,000.00
3020 · One time Gifts	2,500.01	2,340.27	2,500.00	2,500.00
3040 · Miscellaneous Contributions	2,837.50	25.00	0.00	0.00
3050 · Memory Angels - Received	895.00	1,064.00	0.00	0.00
Total 3000 · Givings - Received	139,238.87	135,154.40	132,500.00	132,500.00
3100 · Givings - Not Received				
3110 · Loose Offering	219.00	656.45	300.00	500.00
3120 · Trustees	6,424.05	0.00	0.00	0.00
3125 · Trustees Housing Allowance	9,600.00	8,800.00	9,600.00	9,600.00
3130 · U.C.W.	4,000.00	4,000.00	4,000.00	4,000.00
3150 · Miscellaneous	50.85	106.70		0.00
Total 3100 · Givings - Not Received	20,293.90	13,563.15	13,900.00	14,100.00
3260 · Special Events				
3262 · Special Events - Other	0.00	0.00	10,000.00	10,000.00
3263 · Concerts	0.00	2,011.10	0.00	0.00
3266 · Church Calendar Sales	0.00	48.00	0.00	0.00
3268 · Coffee Hour	0.00	296.55	0.00	0.00
3271 · Garage Sale	7,935.25	7,810.20	0.00	0.00
3278 · Bake Sale	1,586.00	2,281.85	0.00	0.00
Total 3260 · Special Events	9,521.25	12,447.70	10,000.00	10,000.00
3300 · Operations Revenue				
3310 · Rentals	10,847.32	33,730.20	21,600.00	30,000.00
3320 · Broadview Magazine Receipts	625.00	525.00	0.00	0.00
Total 3300 · Operations Revenue	11,472.32	34,255.20	21,600.00	30,000.00
Total before Covid-19 Subsidy & Gov't Grants	180,526.34	195,420.45	178,000.00	186,600.00
3600 · Covid-19 Subsidy & Gov't Grants				
3620 · Canada Emergency Wage Subsidy	13,975.44	0.00	0.00	0.00
3630 · CEBA Grant	10,000.00	0.00	0.00	0.00
Total 3600 · Covid-19 Subsidy & Gov't Grants	23,975.44	0.00	0.00	0.00
Total Revenue	204,501.78	195,420.45	178,000.00	186,600.00

Melville United Church
Income & Expense Budget Performance

January through December

	Actual		Budget	
	Jan - Dec 21	Jan - Dec 22	Budget 2022	Budget 2023
Gross Revenue	204,501.78	195,420.45	178,000.00	186,600.00
Expense				
4000 · Staffing Costs				
4010 · Salaries				
4010-01 · Music Leadership	18,500.00	19,450.00	18,750.00	19,375.00
4010 · Salaries - Other	83,542.55	96,490.90	98,499.00	101,309.00
Total 4010 · Salaries	102,042.55	115,940.90	117,249.00	120,684.00
4013 · Custodial Service	6,834.00	15,765.61	15,500.00	19,500.00
4014 · Treasurer Honorarium	2,400.00	2,400.00	2,400.00	2,400.00
4040 · Travel	20.50	205.44	500.00	500.00
4051 · Staff Telephone	720.00	780.00	720.00	720.00
4060 · Conference/Seminar&Training	(205.01)	418.75	1,143.00	1,893.00
4061 · Books/Subscriptions	652.73	121.21	500.00	200.00
4062 · Membership Fees		20.00		0.00
4070 · Supply Ministry	3,552.46	2,581.46	2,300.00	2,200.00
4071 · Supply Secretary	0.00	0.00	900.00	0.00
4080 · Music Supply	1,350.00	450.00	900.00	1,400.00
Total 4000 · Staffing Costs	117,367.23	138,683.37	142,112.00	149,497.00
4100 · Staff Service Costs				
4110 · Employment Insurance	1,606.95	1,828.07	1,802.00	1,944.00
4120 · C.P.P.	3,592.34	4,574.46	4,706.00	5,163.00
4140 · W.S.I.B.	541.10	454.92	700.00	700.00
4150 · U.C.C. Group Insurance	5,998.02	8,182.26	8,795.00	9,264.00
4160 · U.C.C. Pension	6,297.27	8,376.50	7,763.00	8,189.00
4170 · ADP Charges	946.86	721.17	650.00	750.00
Total 4100 · Staff Service Costs	18,982.54	24,137.38	24,416.00	26,010.00
4500 · Directed Expenses				
4510 · UCC Assessment	12,135.81	6,938.86	6,939.00	9,141.00
Total 4500 · Directed Expenses	12,135.81	6,938.86	6,939.00	9,141.00
5000 · Church Facilities				
5010 · Heat & Hydro	8,819.20	18,606.88	20,000.00	21,000.00
5030 · General Maintenance				

Melville United Church
Income & Expense Budget Performance
 January through December

	Actual		Budget	
	Jan - Dec 21	Jan - Dec 22	Budget 2022	Budget 2023
5030-01 · Church Fix ups	1,100.23	1,490.06	5,800.00	5,000.00
5030 · General Maintenance - Other	1,943.61	6,369.47	18,600.00	17,500.00
Total 5030 · General Maintenance	3,043.84	7,859.53	24,400.00	22,500.00
5040 · Boiler Maintenance	11,798.75	3,231.51	6,000.00	5,000.00
5060 · Custodial Supplies	1,396.63	4,320.50	3,200.00	4,400.00
5070 · Grounds Maintenance	3,315.58	4,958.76	5,500.00	5,500.00
5080 · Miscellaneous		45.00		0.00
Total 5000 · Church Facilities	28,374.00	39,022.18	59,100.00	58,400.00
6000 · Church Office				
6009 · Office Equipment	1,033.07	1,719.60	1,000.00	1,000.00
6010 · Equipment Lease	1,019.32	1,019.32	1,100.00	1,050.00
6020 · Copier Supplies	114.12	277.28	1,500.00	500.00
6030 · Telephone Service	1,994.03	1,718.29	2,000.00	1,800.00
6070 · Bank Charges	45.00	120.00	40.00	150.00
6090 · General Supplies	1,988.20	1,577.72	2,200.00	2,000.00
6100 · Advertising	0.00	0.00	300.00	0.00
6110 · Postal Service	616.64	208.83	500.00	300.00
6120 · Bulletins	9.05	0.00	150.00	0.00
6130 · PAR Service Charges	306.50	296.00	350.00	300.00
6140 · Broadview Magazine Expense	700.00	600.00	750.00	750.00
6150 · Givings Envelopes	369.02	310.87	300.00	320.00
6180 · Internet	815.26	888.00	850.00	900.00
6190 · Software	226.00	262.35	1,000.00	500.00
Total 6000 · Church Office	9,236.21	8,998.26	12,040.00	9,570.00
8000 · Committee Expenses				
8010 · Music Supplies	410.00	571.24	1,210.00	1,906.03
8020 · Worship Supplies	138.23	1,164.86	1,400.00	950.00
8030 · Faith Formation	544.11	227.63	1,000.00	1,000.00
8040 · Organ & Piano Maintenance	1,540.23	1,846.33	1,180.00	2,580.00
8050 · Audio/Visual Maintenance	0.00	460.75	250.00	2,000.00
8070 · Council Executive	7,056.13	10,611.16	750.00	750.00
8080 · Communications Committee	96.36	0.00	150.00	0.00

**Melville United Church
Income & Expense Budget Performance**

January through December

	Actual		Budget	
	Jan - Dec 21	Jan - Dec 22	Budget 2022	Budget 2023
8100 · Social Justice Team	50.00	547.53	750.00	1,675.00
8110 · Stewardship	541.01	0.00	250.00	250.00
8130 · Pastoral Care	586.55	351.72	500.00	500.00
8140 · Ministry & Personnel	280.32	260.27	450.00	400.00
8160 · Fun & Funds	108.00	175.40	250.00	250.00
Total 8000 · Committee Expenses	11,350.94	16,216.89	8,140.00	12,261.03
Total Expense	197,446.73	233,996.94	252,747.00	264,879.03
Net Surplus (Deficit)	7,055.05	(38,576.49)	(74,747.00)	(78,279.03)
Mission & Service	18001.68	18250.66	20000	20,000.00

Capital Projects	Flat Roof Repair	Garden	Stain Glass Windows	Capital Reserves
Balance January 1, 2022	0.00	1,008.72	223.67	8,551.54
Funds In - donations/fundraising		480.34	5,000.00	5,480.34
Up Fund Grants	5,000.00			5,000.00
Expenses	(43,648.22)	(767.49)		(44,415.71)
Balance December 31, 2022	(38,648.22)	721.57	5,223.67	(25,383.83)

Capital Projects Budget 2023	
Repointing Building Stonework	42,000
Replacing Projectors	10,000